**TRUSTEES AND CO-OPTS ELECTIONS**

As every year, we will proceed to Trustee elections during the convention. We will also continue to welcome co-opt advisors in addition to trustees, to improve our succession plans and allow potentially interested future trustees to work with the board during one year before making a final decision. Please read carefully below:

1. **Trustee elections**

LUPUS EUROPE is administered by 6 or 7 trustees, elected by the Council and holding office for a three years term. If you, or anyone in your national team, would be interested in joining LUPUS EUROPE’s Board of Trustees, don’t hesitate, apply! We do need new trustees to fill in the slots becoming vacant and continue to operate. The application form on the reverse should be sent to the Secretary (secretary@lupus-europe.org) by October 31.

1. **Co-Opt advisors**

Some excellent candidates to trustee elections have historically preferred not to apply because of concerns about what the position entails and whether they would be able to manage the responsibility from a time or skills point of view. Co-Opt to the board participate in LUPUS EUROPE’s operations exactly like trustees, with the exception that they do not have voting rights. At the end of one year, having experienced from inside the life of a Lupus Europe Trustee, they will be able to make an informed decision of whether to apply for a Trustee position.

The “co-opt route” to trustee is NOT mandatory. It is not required to have done a year as co-opt to be eligible as trustee. If you are interested, or know someone that could be, please apply by e-mail to the Secretary (secretary@lupus-europe.org) also by October 31.

The [Charities Commission’s](https://www.gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3) website has extensive explanations which you may find of interest to better understand what being a trustee means in practice. The full text of the constitution, where Title 6 is dedicated to Trustees, and Title 7 covers Co-Opt is accessible on LUPUS EUROPE website.

Please do not hesitate to reach out to any of our trustees for more information.

**CO-OPT ADVISOR APPLICATION FORM**

*“The Trustees may, on an annual basis, co-opt Advisors for specific projects, these Advisors shall be non-voting.” (art 7.1 of LUPUS EUROPE Constitution)* Please send applications to secretary@lupus-europe.org **by October 1, 2020**

**SECTION A – APPLICATION**

FIRST NAME:

LAST NAME:

ADDRESS:

Email:

Hereby applies for Co-Opt Advisor for a one-year term at Council 2020 (\*).

Please comment on your motivation for election to become a LUPUS EUROPE Co-Opt Advisor:

Some people are disqualified by law from acting as Co-Opt Advisors. You can’t be a co-opt advisor if you:

* have an unspent conviction for an offence involving dishonesty or deception
* are currently declared bankrupt, subject to bankruptcy restrictions or an interim order
* have an individual voluntary arrangement to pay off debts with creditors
* are disqualified from being a company director
* have previously been removed as a trustee by either the commission or the high court due to misconduct or mismanagement

By applying to be a Co-Opt Advisor, you certify that none of the above is applicable to you

Signature Date

**TRUSTEE ELECTION NOMINATION FORM**

*“Candidates to the election as Trustees will send their application to the Secretary, endorsed by a Full (voting) member of LUPUS EUROPE. The Secretary shall circulate the names of all nominees to each full member organization 28 days prior to the Elections.” (art 6.4 of LUPUS EUROPE Constitution)*

Please send applications to secretary@lupus-europe.org **by October 1, 2020**

**SECTION A – APPLICATION**

FIRST NAME:

LAST NAME:

ADDRESS:

Email:

Hereby applies for election to the Board of Trustees for a 3 year term at Council 2020 (\*).

Please comment on your motivation for election to become a LUPUS EUROPE Trustee:

Some people are disqualified by law from acting as trustees. You can’t be a trustee if you:

* have an unspent conviction for an offence involving dishonesty or deception
* are currently declared bankrupt, subject to bankruptcy restrictions or an interim order
* have an individual voluntary arrangement to pay off debts with creditors
* are disqualified from being a company director
* have previously been removed as a trustee by either the commission or the high court due to misconduct or mismanagement

By applying to be a Trustee, you certify that none of the above is applicable to you

Signature Date

**SECTION B – ENDORSEMENT**

Full voting member of LUPUS EUROPE (name):

Hereby endorses the above application of (name) ………………………………….. to the Board of Trustees of LUPUS EUROPE.

Supporting statement :

Authorised signature:

Name: Date: Position:

Signature: